



Nebraska Coalition to End Sexual and Domestic Violence

Job Title: Community Engagement Coordinator

Status: Full Time, Exempt

Reports to: Capacity Building Director

Positions Supervised: None

Job Summary: Using a social change, anti-oppression, and participatory lens, the Community Engagement Coordinator will work to enhance and expand statewide capacity to support diverse, marginalized, and/or underserved communities. This position will collaborate with the Coalition's network of member domestic violence/sexual assault programs and allied organizations to assess and eliminate the gaps and barriers victims and survivors from marginalized, underserved, and/or diverse communities often face. The Community Engagement Coordinator will mobilize communities to create social change around sexual and domestic violence and intersecting oppression. The Coordinator will provide training and capacity building assistance to member programs and other organizations on topics related to anti-oppression; diversity and access; community engagement; collaboration; and related topics. The Coordinator will assist with other duties to support and expand the Coalition's work on diversity and inclusive intervention and prevention services. The work of the Community Engagement Coordinator should be based upon a strong anti-oppression framework, incorporating primary prevention strategies, grass-roots activism, cultural humility, social change, and social justice into all efforts.

Principal Duties:

I. Capacity Building Support to Nebraska's Network of Programs

- A. In coordination with the Capacity Building Director and local program staff, identify program training and support needs, and provide trainings and capacity building support to strengthen and enhance capacity with a focus on diversity, inclusive intervention and prevention services, oppression, and reaching traditionally marginalized communities.
- B. Remain current on topics relating to job functions and the work of the Coalition.

- C. Collaborate with the member programs to assess needs related to diverse communities, including areas of focus, gaps in intervention and prevention services, and training needs.
- D. Assist with movement building efforts as they relate to social change, addressing oppression, creating anti-discriminatory policies and practices, and creating meaningful and valued leadership opportunities for advocates from diverse and/or marginalized communities.

II. Capacity Building Support to Allied Organizations

- A. Collaborate with existing statewide partners to determine statewide needs related to the intersections between domestic violence, sexual assault, human trafficking, and stalking and diverse communities, including anti-oppression work.
- B. Work with Coalition staff and key partners to identify new opportunities and partners for collaboration.
- C. Work with allied organizations and/or representatives from diverse communities to identify community needs and needs of survivors within the community, and create meaningful and valued leadership opportunities for people from diverse and/or marginalized communities. Marginalized communities may include, but not be limited to tribal, various cultures, LGBTQ, Deaf and hard of hearing, non-English speaking etc.
- D. Provide capacity building assistance and training on topics related to diversity, inclusive intervention and prevention services, and addressing oppression as requested/available.
- E. Participate in community, statewide, and/or national events focused on supporting diverse communities and cultural humanity.
- F. Apply for and manage grant(s) which support work around community engagement and economic justice (i.e., Allstate Grant), including collecting working with sub-grantees, collecting outcomes and creating grant reports.

III. Prevention Responsibilities

- A. Develop and/or adapt prevention materials for statewide distribution, including web-based and social media content.
- B. Support the Prevention Coordinator by partnering to circulate materials to member programs in relation to Teen Dating Violence Prevention Month, as well as coordinating appropriate Coalition activities.

- C. Support the Prevention Coordinator by partnering to assure intentional inclusion of prevention in strategic priorities of the Coalition and the work of the Coalition staff, board members, volunteers, and consultants while assisting programs in implementing the inclusion of prevention strategies in their agencies.
- D. Support and partner with the Prevention Coordinator to work with other Coalition staff to ensure that prevention is woven into the Coalition's position statements, program standards, materials, resources, training, and projects while assisting programs in implementing this in their agencies.

III. Administrative Duties/Other Duties

- A. Apply for and manage grants related to diversity, economic justice, inclusive policies and practices, and anti-oppression work, including collecting outcomes and creating grant reports
- B. Assist with public information materials related to diverse communities, such as assessing the need for brochures in additional languages and updates to existing brochures in languages other than English.
- C. Assist the Coalition's Training Team with requests and events related to community engagement, diverse populations, movement building, and anti-oppression work.
- D. Assist with staff development activities as needed related to community engagement, diverse populations, movement building, and anti-oppression work.
- E. Assist other Coalition staff as needed with other projects related to diversity, inclusive intervention and prevention services, social change efforts, and anti-oppression work
- F. Participate in the Coalition's strategic planning process and Movement Building activities.
- G. Participate on the Coalition's Training Team.
- H. Assist with the Coalition's annual awards celebration event.
- I. Contribute articles and information for the Coalition's website and email new updates, and collect resources for the Coalition Lending Library.
- J. Other duties as assigned.

Qualifications:

1. Bachelor's degree in a related field or equivalent experience preferred.
2. Experience in grassroots organizing and social change work, with an in depth understanding of primary prevention through a strong anti-oppression lens.
3. Demonstrated knowledge of domestic violence, sexual assault, human trafficking and stalking issues.
4. Commitment to social change and social justice through embracing a strong anti-oppression framework, addressing systematic oppression and the needs of marginalized and underserved populations, and to serving in partnership with those communities.
5. Experience in working with survivors of domestic violence and sexual assault, preferably in a domestic violence/sexual assault program.
6. Demonstrated public speaking, training, and communication skills.
7. Clear and concise writing skills and experience in the development of informational materials.
8. Ability to manage projects and be self-directed.
9. Experience with grant management, implementation, and reporting.
10. Ability to work independently and as a team.
11. Access to own transportation and willingness to travel throughout Nebraska and occasionally out of state.
12. Flexibility in scheduling, including overnight stays and extended days.
13. Working knowledge of computer systems and office software.
14. Desire to demonstrate cultural humility by searching for understanding and taking action toward equity.
15. Commitment to creating and maintaining a workplace culture that is supportive of all.
16. Experience, understanding and commitment to advocating both individually and

systemically, on behalf of victims of domestic violence, sexual assault, human trafficking and stalking, including adherence to the Coalition's mission statement and philosophy.

April 2018

*This job description may change at any time based on identified priorities of the agency and in line with the overall mission.